

St. Aidan's Episcopal Church

Vestry Meeting, Tuesday, September 20, 2011

Minutes

Those Attending:

Kay Cook+, Priest Associate; Grace Pierce, Sr. Warden; Joe Bowers; Anne Doyle; Betsy Matteson; Keith Murdock; Diane Perry and Barb Williams.

Those Absent:

Don Burt, Deacon; Craig Autry; Heather Corsentino; Kandace Einbeck; and Stephanie Sokolov.

Maternity Leave: Mary Kate Rejouis+, Rector

The Meeting was called to order at 7PM with a quorum present. The meeting began with a bible study on 1st Corinthians Chapter 14.

Senior Warden Report, Grace Pierce. The four Episcopal Churches in Boulder are meeting and planning some joint services for 2012. The thought is that we will meet the Priests from each Church when they do a round robin of services during the year. They will all be scheduled to switch on the same Sunday. Next Christmas the plan is to have one combined service (Church undecided) on Christmas Day, and have breakfast together after. Other ideas are for the congregations to read a common book and have discussion groups around a set of topics.

We have hired two new building maintenance people – Ricky and Lou. They will be sharing duties, and schedule themselves on Tuesday and Saturday, or other days as necessary depending on other special events.

Grace read a letter to Phil Zak, Treasurer of the Endowment fund outlining the intention of the Vestry to spend the Endowment Fund Interest in the following manner:

Yeans Bequest: \$849.04 – Funds to be transferred to the BOHO designated fund for use in outreach to the homeless of Boulder County.

Founders Fund: \$12,051.31 and the Other Endowment Fund (also called the Vestry Discretionary Fund) \$3,994.94 for a total of \$16,046.25 to be disbursed to the Operating Account of St. Aidan's Episcopal Church. The funds will be used in the following sequence:

- (1) Any funds needed at the end of 2011 to balance the Operating Budget
- (2) Added to the Capital Campaign to complete the demolition of 2419 Colorado Avenue
- (3) To be used as directed in the original charter of the St. Aidan's Endowment Fund

Betsy Matteson's motion was seconded by Barbara Williams and was approved by all Vestry members present.

Grace requested that we go into Executive Session.

2419 Demolition, Betsy Matteson. Reported that we have reached a slow down pace since there is a six week wait for Xcel Energy to relocate the gas line to the sidewalk. The Encumbrance Application is due to the Diocesan Committee by October 15th, and we are working on it. Need the air quality report from the abatement company. The discussions with the Joycare group are proceeding slowly. Draft #3 of the LOI is being discussed, as well as no agreement on the monthly rent. It is proving difficult to tie the rental to the loss of a variety of parking revenue and the demolition cost. The next option is to get an appraisal of the property and set a monthly income in terms of market value. Joycare has agreed to have a complete packet ready to present to the Vestry for the November meeting. This packet will go to Larry Hitt, Diocesan Attorney for his input. Joycare has to prepare a section in the Encumbrance Application that will go to the Art and Architecture Committee of the Diocese.

Fundraising for 2419 Demolition: Costs to date are: Asbestos Abatement \$9,124, Utility moves \$2,000, Demolition bid \$16,000 for an approximate total of \$27,124. We have a total of \$3,055 paid, and \$5,000 in pledges. Betsy will write updates for the Aidan Comfort, the Sunday Bulletin and request funding from the Congregation this Sunday at the 10:30 service, and Barb will do the same at the 8:00 service.

The manufacturer of the modular units will be at 2419 Colorado Avenue on Wednesday September 21 at 9:30 AM to show samples, site plan, colors, fence samples etc. Any Vestry member may attend.

Canterbury Report: is attached from Lisa Autry.

BOHO: Anne Doyle reported there had not yet been a kick-off meeting for St. Aidan's volunteers. There is a BOHO sponsored Volunteer Orientation next Tuesday the 27th at 7:00 PM at Cornerstone Church. All are welcome to attend the session. No decision has been made yet on blanket cleaning, and Susan Ellwood says she will do the blankets for \$2.00 per, and would like to have a full week turnaround time. BOHO hopes to purchase a truck for pick up and delivery at each Church each week. At this time more funds are needed to purchase the vehicle. BOHO needs an operations volunteer at St. Aidan to coordinate the warming center nights. St. John's is deciding tonight if they are going to participate in the BOHO project. The Boulder Shelter is opening on October 15th, and there could be need for a warming center any time before that date; BOHO opens when weather conditions are met.

Grace reported that the overflow location at St. Aidan's will be in the Chapel and not in the Fireplace Lounge as it was previously. One stipulation is that they cannot sleep in the Sanctuary of the Chapel.

Lock up Procedure: We did a review on the lock-up procedure. Always check ALL doors, even if you did not unlock them, including the ones to the Columbarium. Check all the sliding

glass doors in the Education wing to make sure the center bolt in the top middle of the doors are locked. All the windows in the Meeting Rooms A and B, Youth Room and Kitchen have a security lock that allows the windows to be open about 4 inches. Be sure these bolts are in place if any of these windows are left open. No other windows should be left open – Reception area or Chapel because they do not have the security lock. There was a question of whether there had been any security problems. There has been – several weeks ago Amanda came in the back door and this man went hurrying past her out the door. He had spent the night in the Youth Room. A window had lost its screen and was unlocked. He climbed in the window.

Convention Delegates: Kandace Einbeck, Bob Pomeroy and Dowell Williams. Alternate was Nicholas Lee but he is no longer going. Lisa Autry, and Karen DeSousa are going as visitors to run the Canterbury Booth. Cameron Trussell is the delegate for Canterbury.

Cottage Meeting Review: The Cottage Meetings were held to get feedback from the Parish that could be incorporated in the Mission and Vision Statements. Craig Autry has compiled the information. We will ask Craig to lead this conversation at the next meeting. All Vestry members are requested to read the report and select some items of interest, and come to the next Vestry meeting prepared to discuss.

Stewardship Committee Report: Keith said that there is no procedure written down, and he would like more information. His thought is to put a lot of pledge cards around Church and boxes for the completed cards. The written procedure from Mary Kate is to be e-mailed to the Committee. Anne will bring him a copy of the book (*Consecration Sunday*) used last year to organize the stewardship campaign.

August Vestry Minutes: There was one correction to the minutes: 2419 Demolition, line 4 – Asbestos removal will cost \$9,124 and will be funded from the \$11,000 in the designated Canterbury House Fund. Motion from Keith Murdock was seconded by Joe Bowers and all voted in favor of accepting the corrected minutes.

The meeting adjourned at 9:00 PM.

Minutes submitted by Grace Pierce, Senior Warden

Attachments: Letter to Phil Zak

Canterbury Update

St. Aidan's Vestry Cottage Meeting Minutes, July/August 2011

Vestry Agenda – Tuesday, September 20, 2011, 7pm