

FRONT RANGE REGION GRANT APPLICATION

Name of Congregation/Ministry: Canterbury Colorado and St. Aidan's Episcopal Church
Address: 2425 Colorado Ave, Boulder, CO 80303
Contact Name: The Rev. Mary Kate Schroeder
Contact Phone: 303-443-2503
Contact Email: mks@saintaidans.org

Describe the program or project for which these funds will apply.

Canterbury Colorado requests \$5000 for 2010 to assist in staffing a part-time position (15-20 hours per week) called the Canterbury Program Coordinator. This staff person will serve on the staff of St. Aidan's Episcopal Church so that we can more effectively execute the goals of Canterbury Colorado, a parish-based campus ministry at CU Boulder. This staff person will assist the clergy and administrative staff of St. Aidan's with communications (electronic and printed), Diocesan outreach in campus ministry, on-campus arrangements for Canterbury programs, and Office Support. *A position description is attached.*

What are the goals of this program or project?

To extend the reach of Canterbury Colorado on the CU-Boulder campus.
To lead and extend the reach of the campus ministry network in the Diocese of Colorado

Describe how receiving this grant will impact this program or project.

Better stewardship of clergy leadership and time for the purposes of developing student leadership for Canterbury Colorado and building the community of Canterbury Colorado and growing the mission of St. Aidan's to the campus of CU Boulder.

Are other funding sources available? If so, what are they and how much will be provided?

The Canterbury Colorado budget will provide \$9,000 toward the funding of this position for the 2010 budget year.

Please explain how this program meets Front Range grant criteria.

St. Aidan's parish is experiencing significant renewal and re-embracing of campus ministry to CU as our primary outreach in the community. We realize that the support we need at this time is with administrative work, and that the current clergy presence (a full-time rector, a part-time associate, and a soon-to-be-ordained deacon) is more than adequate (and diverse) to serve the clergy needs of Canterbury Colorado and the parish. We are a transitional size parish, and have come through tremendous transformation from low morale and ill health to transparency, renewal in facilities, and a focus on mission in the last 4 years.

In short, we need a part-time person to assist with some of the things that don't need to be done by clergy and which exceeds the capacity of our full-time parish administrator. Canterbury Colorado has a Management Agreement with St. Aidan's to execute all ministry on a shared basis to avoid duplication (a copy of which is attached). Therefore, this is a joint application from both St. Aidan's and Canterbury Colorado.

Canterbury Colorado is also shifting in our focus—we realize that we have been given a wonderful resource in the Patterson Fund, and we want to use that gift to benefit the diocese and region, and in particular, campus ministry in the diocese. So, a new goal and vision for us is that we will become a connecting point for current campus ministries in the Diocese (for example, St. Paul's, Fort Collins, Trinity, Greeley, Calvary, Golden, and St. Matthew's, Grand Junction are all doing some campus ministry work) to present a vision for Campus Ministry in the Diocese of Colorado. Specifically, this would include:

- Coordinating a website clearing-house for all campus ministries and Episcopal Churches doing campus ministry in the Diocese of Colorado, working with the Bishop's Office to do this
- Leading in organizing Campus Ministry activities for the diocese, such as a mission trip or a pilgrimage that would welcome students from other campuses (we have done this in the past, with a pilgrimage to Taizé, France in 2007 that included students from Lutheran Campus Ministry at CSU)
- Coordinating the Campus Ministry presence at Diocesan Convention for all campus ministries, not simply Canterbury Colorado

A similar position, not including the new emphasis on the diocesan-wide campus ministries, has been staffed in the past with paid, part-time student employees. We have experience with the basic position and can accurately judge its workload.

Further, staffing this position will enable the clergy, and primarily the rector, to work on building networks among clergy for supporting campus ministry—such as inviting neighboring clergy to preach for Canterbury Colorado and supporting new campus ministry work.

Finally, the 2010 budget for Canterbury Colorado will include \$2,000 to be used for small grants specifically for supporting start-up campus ministry work in the Diocese of Colorado. These grants will be available by making a request to St. Aidan's Rector.

If we are funded at less than \$5,000, we will reduce the position description and hours available for this person per week.

Our plan for sustainability is to grow the annual fundraising of Canterbury Colorado so that we can support this position without Regional Funding by 2012.

Canterbury Colorado Program Coordinator

Position Description

October 2009

The Canterbury Colorado Program Coordinator is a part-time staff position on the staff of St. Aidan's Episcopal Church. The Program Coordinator is directly accountable to the Rector of St. Aidan's and will work with the Office Administrator of St. Aidan's on some tasks. The responsibilities for this position include:

- Diocesan Outreach
 - Coordinating a diocesan website for campus ministries
 - Annual Episcopal Campus Ministry Booth at Diocesan Convention
 - Coordinating shared mission and ministry among campus ministries in the Diocese of Colorado
- Communications for Canterbury Colorado
 - Maintenance of websites for Canterbury Colorado and St. Aidan's
 - Production of occasional (2-3 times annually) mailings to Canterbury Donors
 - Maintenance of contact lists for Students
 - Managing social networking means for Canterbury Program
- Filing for Canterbury Colorado
- Primary Contact for On Campus Arrangements for Canterbury Colorado
 - Representing Canterbury Colorado to the Religious Campus Organizations
 - Arranging for on-campus events and bulletins
 - Publicity on campus for Canterbury Colorado
- Office Support for St. Aidan's
 - Some tasks as assigned by Office Administrator, such as assisting with mailings, bulletin boards, sign-ups, mailboxes, and nametags

This position requires that the Program Coordinator attend Staff Meetings for St. Aidan's and Canterbury Core Leadership Meetings (2-3 meetings per month total) and some board meetings of the Board of Stewards. Other hours negotiable but need to be regular.

Skills needed: excellent computer, networking, and internet skills including website proficiency (Dreamweaver if possible), good written skills for email communication, independent initiative and ability to coordinate projects